

## DISPOSITION OF OBSOLETE EQUIPMENT

School property, such as equipment, furnishings, or supplies (collectively referred to as equipment), will be disposed of when it is determined to be of no further use to the school district. It shall be the objective of the school district in disposing of the equipment to achieve the best available price or most economical disposal.

Obsolete equipment shall be disposed of in a manner determined by the board and administration. This shall consist of advertising for bids on the equipment. The board shall specify a date, hour and location for opening the bids in public.; This shall consist of advertising the item for sale at a predetermined price or best offer received by a firm date.; other method. The sale of equipment, furnishings or supplies disposed of in this manner shall be published in a newspaper of general circulation. The publication of the sale shall be published with at least one insertion each week for two consecutive weeks.

It shall be the responsibility of the administration to make a recommendation to the board regarding the method for disposing of equipment of no further use to the school district.

Cross Reference:               705    Revenue  
                                      706.03 Bidding Procedures

Approved: 05/17/2012 Last Reviewed: 12/18/2017 Revised: \_\_\_\_\_